

# MINUTES

## ***First Meeting of the Senate***

*December 30, 2016 at SPA, Vijayawada*



**School of Planning and Architecture: Vijayawada**

An Institute of National Importance, Ministry of Human Resource Development,  
Government of India

S.No. 71/1, NH-5, Nidamanuru, Vijayawada – 521 104, Andhra Pradesh, India

*[Handwritten signatures in blue ink]*



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An Institute of National Importance, Ministry of Human Resource Development,  
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S.No. 71/1, NH-5, Nidamanuru, Vijayawada – 521 104, Andhra Pradesh, India

### Minutes of the First Meeting of the Senate of SPAV held on December, 30 2016 at 11.00 AM at SPA, Vijayawada

#### Members Present:

S.N.	Name	Chairperson / Member Special Invitee
1	Prof. (Dr.) Minakshi Jain	Chairperson
2	Prof. (Dr.) N. Sridharan	Member
3	(Dr.) Ajay Khare	Member
4	Shri Sanjay Prakash	Member
5	Ar. Rohit Jain	Member
6	(Dr.) Vijay S Kapse	Member
7	Prof. (Dr.) S. Ramesh	Member
8	Prof. (Dr.) Abdul Razak Mohamed	Member
9	(Dr.) Ayon Kumar Tarafdar	Member
10	Shri. S.V. Krishna Kumar	Member
11	Shri. D. Srinivas	Member
12	Shri. Ch. Anil Kumar	Member
13	Shri. P. Prasanth Vardhan	Member
14	Shri. Deen Maqbool Ahmed	Member
15	(Dr.) Natraj Kranti	Spl. Invitee
16	Shri. D.V. Rama Mohana Rao	Secretary

At the outset, the Chairperson welcomed the members of new Senate of SPA, Vijayawada and conveyed special thanks to the previous Academic Council members for extending their valuable suggestions and support in the achievements of SPA, Vijayawada.

The Chairperson requested the Registrar I/c to conduct the Agenda items.

*To confirm the Minutes of the Fifth meeting of the Academic Council of SPAV held on 28<sup>th</sup> December, 2015 at SPA, Vijayawada*

The Minutes of the *Fifth* Meeting of Academic Council of SPAV held on 28<sup>th</sup> December, 2015 at SPA, Vijayawada were circulated to members vide email dated 29<sup>th</sup> January, 2016. Since, no objections / comments have been received, the Senate confirmed the Minutes of aforesaid meeting.

	To present the Action Taken Report on the Minutes of the <i>Fifth</i> meeting of the Academic Council held on 28 <sup>th</sup> December, 2015 at SPA, Vijayawada.
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*The Committee has noted the action taken on the minutes of aforesaid meeting held on 28<sup>th</sup> December, 2015, with the following observations:*

- **Item # 1,2:** The Senate noted the action regarding implementation of Course Equivalence Scheme. The Senate observed that New Syllabus of Architecture and Planning is in Credit Pattern whereas Old Syllabus in case of B.Arch is in Marks pattern (based on SPA, Delhi). In this regard, the Senate advised SPAV to assign Credits for the said Old Syllabus also so as to develop Course Equivalence required for Foreign students.

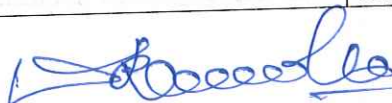
<b>Item# 1.1</b>	<b>To consider and approve the amendments to the Examination Rules 2014 of SPA, Vijayawada.</b>
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The Registrar I/c, SPA Vijayawada, briefed the following proposed amendments to the Examination Rules 2014 of SPA, Vijayawada.

Clause No.	Description of Existing Rule	Proposed Amendment and Decision of Senate
<b>Attendance</b>		
6.1	A student will be eligible to appear in the semester-end examination and for acquiring credits in each semester if the student has a minimum of 75% of the attendance on an average in overall lectures, tutorials, studio, laboratories, conducted taken together in all subjects AND a minimum of 50 % attendance separately in each subject.	<p>A student will be eligible to appear in the semester-end examination of any subject, if the student obtains a minimum of 75% attendance in that particular subject.</p> <p><b>After detailed discussions the Senate approved the proposed amendment to the Clause # 6.1 with the following suggestion:</b></p> <p>Minimum 75% of the attendance on an average in overall is not applicable for detention.</p> <p>However, the Director, SPAV, is empowered to take the final decision in attendance shortage cases on the recommendations of Course / Semester Coordinators, Head of Departments and Dean Academics for the different nature of cases.</p>
6.2	In the event of a student failing to achieve the clause 6.1 above, the student will be	In the event of a student failing to achieve the clause 6.1 above, the student will not be eligible to appear for the semester-end examination in that




Clause No.	Description of Existing Rule	Proposed Amendment and Decision of Senate
	detained and will have to repeat the semester in all subjects including theory and studio / thesis.	<p>particular subject, and will have to repeat the subject as and when offered next by attending classes/special classes separately for that subject. Such subject shall be called 'Carry Forward' subject. (without repeating the Semester/Year)</p> <p><i>After detailed discussions the Senate agreed to have 'Carry forward subject' as proposed for only 'Theory Subjects' (all subjects other than Architectural Design Studio, Planning Studio and Thesis) and not for Jury subjects (Architectural Design Studio, Planning Studio and Thesis).</i></p> <p><i>In case of Architectural Design Studio, Planning Studio and Thesis subjects, one month' additional time shall be given for obtaining the required attendance and clearing the internal evaluation. Such student shall be able to appear for the end evaluation / Re-jury in the ensuing Semester.</i></p>
<b>Internal Evaluation</b>		
9.1.1	In every semester, a student must obtain at least 50% marks in the internal evaluation in every subject including thesis and studio, before the student is permitted to appear for the semester-end examination or external jury.	<p>A student must obtain at least 40% marks in the internal evaluation in subjects having Internal Assessment and Semester-end examination to be eligible to appear for the semester-end examination.</p> <p>A student must obtain at least 50% marks in the internal evaluation in subjects having Internal Assessment only, to pass the subject.</p> <p><b><i>The Senate has agreed to proposed amendment to the Clause No. 9.1.1</i></b></p>
9.1.1.1	A student, who fails to achieve the minimum academic requirements of internal evaluation as in clause 9.1.1 above, will be detained and will not be permitted to take semester-end examinations of those subjects. The student will have to repeat the semester in the concerned subjects, as and when offered next in the subsequent academic year.	<p>a) If a student fails to get minimum 40% for subjects having Internal Assessment and Semester-end examination, 50% for subjects having Internal Assessment only, as required in clause 9.1.1, the student will not be allowed for Regular end examination in respect of subjects having Internal Assessment and Semester-end examination. In case of subjects having Internal Assessment only, the student will be declared failed.</p> <p>The student must repeat and pass the internal assessment and appear for the supplementary examination in case of subjects having Internal Assessment and Semester-end examination. The student must repeat and pass the internal assessment in case of subjects having Internal Assessment only.</p>



Clause No.	Description of Existing Rule	Proposed Amendment and Decision of Senate
		<p>In case a student fails to get minimum 40% in the internal evaluation of Architectural Design Studio, Planning Studio and Thesis subjects, maximum of one month' additional time shall be given for submission of internals to clear internal evaluation and appear for the end evaluation / Re-jury in the ensuing semester.</p> <p>b) If the student doesn't fulfill 'a' above in case of Architectural Design Studio, Planning Studio and Thesis subjects the student has to repeat the subject as and when offered (by repeating the Semester/Year)</p> <p><b><i>The Senate agreed to the proposed amendment to the Clause No. 9.1.1.1</i></b></p>
<b><i>Semester-End Examinations</i></b>		
9.1.2.1	A minimum of 50% marks in the semester-end examination in every semester in each and every subject;	<p>A minimum of 40% marks in the semester-end examination in each and every subject;</p> <p><b><i>The Senate agreed to proposed amendment to the Clause No. 9.1.2.1</i></b></p>
9.1.2.2	A minimum of 50% marks in each and every subject in the Internal assessments, as explained earlier in 9.1.1;	<p>A minimum of 40% marks in subjects having Internal Assessment and Semester-end examination and 50% marks in subjects having Internal Assessment only, in the Internal assessments as explained in 9.1.1;</p> <p><b><i>The Senate agreed to proposed amendment to the Clause No. 9.1.2.2</i></b></p>
9.1.2.4	A student failing to get 50% marks in aggregate of both internal and semester-end examination marks taken together for any subject(s) will have to appear for the Supplementary examination in the concerned subject(s).	<p>A student failing to get 40% marks in the Semester-end examination or 50% marks in aggregate of both internal assessment and semester-end examination for any subject(s) will have to appear for the Supplementary examination in the failed subject(s).</p> <p><b><i>The Senate agreed to proposed amendment to the Clause No. 9.1.2.4</i></b></p>
9.1.2.5	There will be no supplementary exams for Studio and Thesis subjects. A student failing to get 50% marks in aggregate of both internal and semester-end examination marks taken together for any Studio and Thesis subject(s) will be	<p>A student failing to get 40% marks in the Semester-end examination or 50% marks in aggregate of both internal assessment and semester-end examination marks for any subject(s) will have to appear for the Supplementary examination in the failed subject(s).</p> <p><b><i>After detailed discussions, the Senate agreed to the proposed amendment to the Clause No. 9.1.2.5</i></b></p>




Clause No.	Description of Existing Rule	Proposed Amendment and Decision of Senate
	detained and will have to repeat the entire semester as and when offered next, in the particular studio / thesis.	<i>with allowance to appear for Re-Jury in case of incomplete work (on recommendation of the Jury members) in Architectural Design Studio, Planning Studio and Thesis.</i>
<b>Supplementary Exams</b>		
10.2	Two supplementary examinations per theory subject will be allowed to each student but restricted to a maximum of two theory subjects per semester. There would not be any supplementary examination for Studio and Thesis subjects.	Supplementary examination will be conducted for every semester and a student is allowed to appear in a maximum of four subjects corresponding to the particular semester.  A student failing in more than FOUR subjects of that particular semester in the Regular examination will be detained and has to repeat the subjects as and when offered next (by losing the academic year).  <i>After detailed discussions, the Senate agreed to the proposed amendment to the Clause # 10.2</i>
10.2.1	A student will have a maximum of three attempts per subject (one regular exam and two supplementary exams concurrently) and would require to clear in these attempts within each academic year.	If a student fails in any subject(s) in the supplementary examination, the student has to clear the subject(s) in the subsequent examination as and when conducted. Such subject shall also be called 'Carry Forward' subject.  All 'Carry Forward' subjects of First and Second year (all four semesters) should be cleared before registering for Fourth year.  <i>After detailed discussions, the Senate has agreed to the proposed amendment to the Clause # 10.2.1</i>
<b>Promotion on to Next Semester</b>		
11.1	Any student failing in more than two theory subjects in the semester-end examination in any particular semester, will be detained and would have to repeat the entire semester in the concerned subjects as and when offered next.	A student failing in more than four subjects in the Regular examination will be detained and has to repeat the subjects as and when offered next (by losing the academic year).  <i>After detailed discussions, the Senate has agreed to the proposed amendment to the Clause # 11.1</i>
11.4	A student failing in any one of the subject(s) in an academic year even after third attempt, will be detained for the academic year and will repeat the concerned subjects as and	a) A Bachelor Degree student should pass all subjects of the First and Second year (all four semesters) before registering for Fourth year. In case a student fails to do so, he/she shall have to repeat the year and clear all the failed subjects.  b) No B.Arch candidate shall be eligible for

Clause No.	Description of Existing Rule	Proposed Amendment and Decision of Senate
	when offered next.	<p>Practical Training unless he/she successfully completes and declared pass in all the studio oriented subjects of years/ semesters before the commencement of Practical Training</p> <p><i>After detailed discussions, the Senate has agreed to the proposed amendment to the Clause # 11.4</i></p>
<b>Time bar for completion on of course</b>		
13.1	<p>A student of B.Architecture will have to pass –</p> <p>a) the First Year B.Arch subjects (both the semesters) within two academic years from the time of joining or admissions;</p> <p>b) the Fourth Year B.Arch subjects (all eight semesters) within six academic years from the time of joining or admissions;</p> <p>c) the Fifth Year examination (all ten semesters) within a maximum of seven years from the time of joining or admissions.</p>	<p>A student of B.Architecture will have to pass – B.Arch (all ten semesters) within a maximum of Eight years from the time of joining or admissions.</p> <p><i>After detailed discussions, the Senate has agreed to the proposed amendment to the Clause # 13.1</i></p>
13.2	<p>A student of B.Planning will have to pass –</p> <p>a) the First Year B.Planning subjects (both the semesters) within two academic years from the time of joining or admissions;</p> <p>b) the Fourth Year B. Planning (all eight semesters) within a maximum of six years from the time of joining or admissions.</p>	<p>A student of B.Planning will have to pass the Fourth Year B. Planning (all eight semesters) within a maximum of six years from the time of joining or admissions.</p> <p><i>After detailed discussions, the Senate has agreed to the proposed amendment to the Clause # 13.2</i></p>

*After detailed deliberations the Senate resolved approving the amendment to the existing Examination Rules – 2014 as appended subject to the above conditions.*

*The Senate also directed the School to constitute a Committee to work out comprehensive Examination Rules and to prepare UG and PG Manual for preparing the Academic regulations in line with leading institutes of the Country.*

The Registrar, SPAV, informed the Senate regarding representations received from the students who were admitted prior to 2014 and requested to give one time relaxation.



*After detailed deliberations and discussions, the Senate has ratified and approved the request for one-time relaxation in light of amendments to the existing examination rules.*

<b>Item #</b> <b>1.2 (a)</b>	<b>To consider and approve the proposed Post Graduate courses in the Department of Architecture as proposed in the DPR of SPAV for the period 2015 – 22</b>
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The Registrar I/c, SPA Vijayawada, apprised the members about the proposed Post Graduate courses in the Department of Architecture as proposed in the DPR of SPAV for the period 2015 – 22. After detailed discussions and deliberations the Senate directed to start the Landscape Architecture and Master of Building Engineering and Management from the Academic Year 2017 – 18, keeping in view of huge demand for these courses in India and also advised to tie up with the local industries to start the courses.

Also, the Senate members suggested to start Certificate, Diploma, Short term courses in the ensuing years.

*After detailed discussions and deliberations the Senate directed to start the following two P.G. programs i.e., 'Landscape Architecture', and 'Building Engineering and Management' from the Academic Year 2017 – 18, 'Conservation and Tourism' programme from the Academic Year 2018 - 19 and the rest of the other PG Courses or Certificate courses year on year.*

<b>Item #</b> <b>1.2 (b)</b>	<b>To consider and approve the proposed Post Graduate courses in the Department of Planning as proposed in the DPR of SPAV for the period of 2015 - 22</b>	
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The Registrar I/c, SPA Vijayawada, apprised the members about the proposed Post Graduate courses in the Department of Planning as proposed in the DPR of SPAV for the period 2017 – 20. After detailed discussions and deliberations the Senate directed to start the 'Infrastructure Planning and Management' along with Master of Planning (Transportation Planning) from the Academic Year 2018 – 19, keeping in view of the huge demand for the courses across India. The Senate also advised to rename the proposed PG programme M.Planning (Housing) appropriately.





The following two items were placed before the members of Senate with the permission of Chair:

	<b>SPAV is undertaking research work and has MoU with various Foreign Universities. In this context, it intends to document the work by bringing out an International Journal.</b>	
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The Secretary, Senate, apprised the members of the need for bringing out an International Journal. After detailed deliberations and discussions, the Senate unanimously approved the proposal.

	<b>Patents obtained by a Faculty member of Architecture Department.</b>	
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The Senate members were informed that Shri Pushendra Kumar, Assistant Professor of Architecture (Adhoc) and an Alumni of SPAV, has obtained two Patents for his work in Industrial Design on 'Time Measuring Device'.

*The Senate members applauded Shri. Pushendra Kumar, for obtaining Patents for his work in Industrial Design on time measuring device.*

*As there are no other items the meeting ended with thanks to the Chair.*



*After detailed discussions and deliberations the Senate directed to start the following two P.G. programs i.e., 'Infrastructure Planning and Management' & 'Transportation Planning' from the Academic Year 2018 – 19.*

Item # 1.3	<b>To consider the procurement of equipment for Laboratories as well as for Centralized facilities.</b>	
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The Registrar I/c, SPAV, apprised the members regarding proposed / up gradation of facilities, centers and various labs for the existing UG and PG programs as mentioned in DPR 2017 – 20. Besides, the members directed to include the labs and its related equipment of Landscape Architecture, Building Engineering and Management & Industrial Design.

Item # 1.4	<b>To report about the FCRA approval for SPAV from the Ministry of Home Affairs (MHA)</b>	
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The Registrar I/c, SPAV, has apprised the members about Building Inclusive Communities (BlnUCom) project, which is funded by the European Union (EU) and also informed that an amount of 26,014 Euro was transferred from the coordinators of the project, which is on hold by Reserve Bank of India. For release of these funds SPAV has to obtained FCRA clearance.

*After detailed discussions, the Senate advised the School to seek "FCRA Certification" from the concerned Ministry and also in parallel, approach the European Union office at Khan Market, New Delhi for guidance in this regard. The Senate suggested the Director, SPAV to address a letter to the Ministry of Home Affairs for FCRA clearance /approval.*

Item # 1.5	<b>To report the initiatives of SPAV under GIAN Programme.</b>	
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The Registrar I/c, SPAV, informed the members of Senate about the efforts of SPAV to conduct workshops / guest lectures under GIAN programme. Ar. Sanjay Prakash offered his support for getting experts from National University of Singapore, Singapore and Asian Institute of Technology, Bangkok.

*After discussions, the Senate noted and approved the initiatives taken by SPAV under GIAN programme.*

Item # 1.6	<b>To consider the ratification of Academic Calendar for the year 2016 - 17</b>	
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The Registrar, SPAV, informed the implementation of Academic Calendar 2016 – 17 and requested for the ratification of Academic Calendar for the Academic Year 2016 – 17.

*After discussions, the Senate ratified the Academic Calendar for the A.Y. 2016 – 17.*

